



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
3F South Wing, Robinsons Place Butuan,
J. C. Aquino Avenue, Butuan City
Contact Nos.: (085)815-0915/0930-229-1575



OFFICIAL BID FORM
FINANCIAL

CHERYLL P. ELICANO, CPA, CESE
Chairman

MADELENE T. AMANTE, Ph. D.
Vice-Chairperson

KIM H. TELARMA, CPA, MBA
Member

LYRA A. VIAJAR, MN
Member

FAITH P. GONZALES, MPA
Member

JULIUS M. NUÑEZ, Ph. D.
Member

SECRETARIAT:

RODOLFO O. MAPOY JR., MPA
Head Secretariat

YELVAN MAE M. CRISMUNDO, MPA
Member

THERESA D. BARSOBIA, MPA
Member

REYSIE JOY C. PULIDO, MPA
Member

Date: _____
Invitation to Bid No: _____

To: **PROFESSIONAL REGULATION COMMISSION REGIONAL OFFICE XIII**
3F South Wing, Robinsons Place Butuan, J. C. Aquino Avenue, Butuan City

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers _____ [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to lease an office space in conformity with the said Bidding Documents for the sum of Total Bid Price or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

TOTAL BID price (inclusive of all taxes):

₱ _____

(In Words)

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
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(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon



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us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, [for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity] [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____, 2019

Authorized Representative: _____
(Signature Over Printed Name)

In the capacity of: _____

Duly Authorized to Sign Bid for and on behalf of:

Name of the Company: _____

Address: _____

Tel. /Fax No(s): _____